Detective Agencies

* Form an agency of 3-4 detectives.
* Sign the agency *contract*.
* Create an *Agency Name* and a *slogan*. A slogan is a short clever phrase (that usually rhymes) that helps customers remember your agency.
* Create a *Sign and name plate*. It needs to state your agency name, slogan, hour, and detectives’ names. The sign will be hung above your “offices”.
* Create a *Business Card*. You will need a card for each person in your group + one more. The cards need to contain the following information: agency name, slogan, logo, business address, phone #, agent’s name and alias (if there is one), email address, fax # and hours of operation. See the example below.
* Create a *File Cabinet*. This is a manilla folder with your agency name on the front. On the inside flap are the names of all the detectives in your agency. This file will hold all your group’s records.



**Eye Spy Detective Agency**

*solving crime one at a time*

Detective A. Luba

1234 Elementary St.

Peaceville, AW 00112

phn: (000)123-4567 website: eyespy.com

fax: (000)123-4000 email: [aluba@eyespy.com](mailto:aluba@eyespy.com)

Hours of Operation: 8:00 – 6:00

(on call as needed)

Agency Contract

We, the undersigned, agree to work together during the Mystery Unit. We understand that we chose our own groups and therefore we are responsible for solving any problems that may arise. We accept the consequences of failure to do so.

We also understand that each detective will earn the same grade as his/her fellow agency detectives. If there is a problem with a detective not pulling his/her weight then the fellow detectives need to complete a grievance form and turn it into the “boss.” Once a grievance has been filed against you, you will have a meeting with the “boss” and the consequence will be determined. Ultimately, your grade could be reduced one full letter grade from the grade earned by your agency.

We further understand that consistent disruptive behaviors and actions or lack of motivation could result in removal from this unit and disbarment of group. This extreme consequence will result in an “F” for this unit.

Detectives Signatures:

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Date